

**TOWN OF CLARENCE, ERIE COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY**

**April 17<sup>th</sup>, 2025 MEETING MINUTES**

Chris Kempton called the meeting to order at 8:15 a.m.

Present were Clayt Ertel, Robert Dixon, Mary Powell, Peter DiBiase and Chris Kempton. Absent was Elaine Wolfe and Lauren Fix. Also present were Larry Meckler Town Attorney, Jennifer Strong, Peter DiCostanzo Town of Clarence Councilman/Liaison, Paul Leone, Kimberly Ignatowski and Jennifer D'Andrea.

**Minutes of April 17<sup>th</sup>, 2025**

There was a motion to approve the meeting minutes of the April 17<sup>th</sup>, 2025. There was a motion to accept the meeting minutes by Chris Kempton with a second by Mary Powell. The vote was as follows:

Vote: Ayes: DiBiase, Powell, Ertel, Kempton, Dixon.	Noes: None
Recuse: None.	Absent: Elaine Wolfe, Lauren Fix      Motion carried.

**Treasurer's Report**

Peter DiBiase and Kim Ignatowski presented the Treasurers Report. As of April 17<sup>th</sup>, 2025, the expenses are in the amount of \$32,055.00. Fees received to date are in the amount of \$0.00. Other Interest & Earnings in the amount of \$9,036.05. There is a net income to date in the amount of -23,018.95. There being no further discussion, there was a motion to accept the treasurers report by Chris Kempton with a second by Clayt Ertel. The vote was as follows:

Vote: Ayes: DiBiase, Powell, Ertel, Kempton, Dixon.	Noes: None
Recuse: None.	Absent: Elaine Wolfe, Lauren Fix      Motion carried.

**2024 Audit / Speaker / Presentation -**

**Charles Trottier, CPA, Drescher & Malecki, LLP**

Charles distributed the Independent Auditor's Report to all of the Clarence IDA Board Members and attendees, along with a packet including the Basic Financial Statements, Management Letter, Auditor Communications and the Investment Report. The conclusion based upon the audit is that the Clarence IDA "disclosed no instances on noncompliance or other matters that are required to be reported under Government Auditing Standards." There was a motion to accept the audit by Chris Kempton with a second by Peter DiBiase. The vote was as follows:

Vote: Ayes: DiBiase, Powell, Ertel, Kempton, Dixon.	Noes: None
Recuse: None.	Absent: Elaine Wolfe, Lauren Fix      Motion carried.

**Speaker / Presentation -**

**Mary Morris, Town of Clarence Assessor's Office**

Mary distributed the " Collections Worksheet", which is actual totals based on February 2025 tax rate and 2025 IDA actual value schedule. The only one that was delinquent but all have paid and are current.

### **Correspondence.**

Jennifer Strong circulated a draft policy put in place by the New York State Authorities Budget entity regarding FOIL Laws and the records access policy relative to fees. There was a motion to incorporate this into the Clarence IDA Agency Policy and upload to the website by Chris Kempton, with a second by Mary Powell. The vote was as follows:

Vote: Ayes: DiBiase, Powell, Ertel, Kempton, Dixon.	Noes: None
Recuse: None.	Absent: Elaine Wolfe, Lauren Fix Motion carried.

### **Old Business**

N/A

### **New Business.**

Custom Controllerz, custom made video game controllers, looking to do an expansion on approximately 12 acres of land at 8003 Transit Road. Salas are approximately 4.6 Million and being a manufacturer they qualify for a ten (10) year PILOT. They are going through the SEQR process and formal application will be submitted soon. Jennifer Strong submitted their \$500 application to Kim Igatowski.

### **Public Comments**

N/A

### **Items Not on The Agenda**

N/A

There was a motion to adjourn the meeting at 9:07 a.m. by Bob Dixon with a second by Mary Powell. The vote was as follows:

Vote: Ayes: DiBiase, Powell, Ertel, Kempton, Dixon.	Noes: None
Recuse: None.	Absent: Elaine Wolfe, Lauren Fix Motion carried.

Respectfully Submitted,  
Jennifer O. D'Andrea